

Motor Vehicle Procedure Manual
Vessel Title and Lien
Duplicate and Lost in Transit with Transfer

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Legal Authority

[Section 328.35, Florida Statutes](#), provides that the Department of Highway Safety and Motor Vehicles has the authority to adopt rules pursuant to ss. [120.536\(1\)](#) and [120.54](#) to implement the provisions of this chapter conferring duties upon it.

[Section 328.11, Florida Statutes](#), provides for duplicate titles when a written certificate of title is lost, stolen, mutilated, destroyed, or otherwise becomes unavailable or illegible.

[Section 328.215, Florida Statute](#), provides for the application for transfer of ownership or termination of security interest without certificate of title.

Description and Use

This procedure provides information and instructions to assist Tax Collector Employees, and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) in processing requests for duplicate and lost in transit titles with a simultaneous transfer.

Documentation Required and Special Instructions

To process an application for title using this procedure, both the seller and purchaser must be present and able to produce picture identification. If both seller and purchaser cannot be present, the seller must obtain a duplicate title certificate prior to transferring ownership to the purchaser. The Power of Attorney cannot be used when following this procedure. An exception to this process is when an insurance company is involved and a total loss is being paid. The seller would not have to be present, and the appropriate power of attorney could be used.

- A. When the application is based on a Florida Certificate of Title record and the seller wishes to transfer ownership and cannot locate the actual Certificate of Title, the following documentation must accompany the application:
 1. Form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), accurately completed in the applicable sections, by the seller(s). The verification portion of form [HSMV 82101](#), must be completed. Refer to the verification process outlined in [TL-05 Duplicate and Lost in Transit Certificates of Title](#).
 2. A form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#) accurately completed in the applicable sections, by the purchaser(s) as the applicant for the certificate of title.

3. Lien satisfaction(s) for any liens shown on the vessel records.
 4. Florida sales tax or specify sales tax exemption information on an accurately completed form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), under the "Buyer's Application Attestation and Signatures" area.
 5. Duplicate certificate of title fee will be collected from seller(s) and transfer of title fee from purchaser(s). Motor vehicle issuance system will charge title and service fee for both the seller(s) and the purchaser(s).
- B. When the application is based on a Florida Certificate of Title record, the seller has not received the duplicate certificate of title, and if it is less than 180 days since the duplicate certificate of title was issued (Lost in Transit with Transfer), and the seller wishes to transfer ownership.
1. Form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), accurately completed in the applicable sections, by the seller(s).

The verification portion of form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), must be completed. Refer to the verification process outlined in [VSTL-05 Duplicate and Lost in Transit Certificates of Title](#).

2. A form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#) accurately completed in the applicable sections, by the purchaser(s) as the applicant for the certificate of title.
3. Lien satisfaction(s) for any liens shown on the vessel records.
4. Florida sales tax or specify sales tax exemption information on an accurately completed form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel](#)

[Title Certificate - HSMV 82101](#) for Motor Vehicle, Mobile Home or Vessel Title Certificate, under the "Buyer's Application Attestation and Signatures" area or form [HSMV 82101](#).

5. Transfer of title fee collected from the purchaser(s). No fee will be collected from the seller on a lost in transit.

C. When an insurance company makes a total loss payoff and the owner cannot locate the actual certificate of title to transfer to the insurance company the following documentation must accompany the application:

1. A form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), accurately completed in the applicable sections, by the owner.

The verification portion of form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), must be completed. Refer to the verification process outlined in [VSTL-05 Duplicate and Lost in Transit Certificates of Title](#).

2. A form [Application for Duplicate or Lost in Transit/Reassignment for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#), accurately completed in the applicable sections, by an authorized agent for insurance company, as applicant for certificate of title.

Miscellaneous Information

1. When the registered owner is a dealer, a Duplicate with Transfer Transaction will be permitted. It would be the same as any other registered owner applying for Duplicate with Transfer. The form [Motor Vehicle Dealer Title Reassignment Supplement - HSMV 82994](#), must be accurately completed by the dealer, showing sales tax was collected.
2. A documentation check list is attached to this procedure as [Exhibit A](#).

3. Definitions are attached as [Exhibit B](#).

Revision(s) to Procedure

10/25- Biennial Review conducted.

Duplicate with Transfer and Lost in Transit with Transfers Checklist

Forms

Florida Record

_____ Florida sales tax or specify sales tax exemption information on form [Application for Duplicate or Lost in Transit/Reassignment Title for a Motor Vehicle, Mobile Home or Vessel Title Certificate - HSMV 82101](#)

_____ Lien satisfaction(s)

_____ The Florida registration number transferred or a non-use affidavit from the purchaser (s)

_____ Title fees from both the seller (s) and the purchaser (s)

Definitions

Duplicate with Transfer

Applying for a Duplicate Certificate of Title and transferring ownership in the same transaction.

Lost In Transit with Transfer

Applying for a lost in transit certificate of title and transferring ownership in the same transaction.